

DISCLAIMER

The attached Minutes are DRAFT. Whilst every effort has been made to ensure the accuracy of the information and statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting

Agenda item no. 2

Minutes of the meeting of the Henleaze, Stoke Bishop & Westbury-on-Trym Neighbourhood Partnership held at Henleaze Junior School, Park Grove, Bristol 7 December 2015 at 7 pm

Members

Ward Councillors

Henleaze - Clare Champion-Smith (A), Glenise Morgan (P)

Stoke Bishop - Peter Abraham (P), John Goulandris (P)

Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (P)

Neighbourhood Partnership Ward Members

Henleaze - Valerie Bishop (P), Helen Furber (P), Vacancy x 2 (A)

Stoke Bishop - Gay Huggins (P), Alan Preece (P), Peter Robottom (P)

Peter Weeks (P)

Westbury-on-Trym - Alan Aburrow (P), Sue Boyd (P), David Mayer (P),
Vacancy (A)

Other representatives: Graham Donald (Co-optee) (P), Stephanie French (Co-optee - Tree Champion) (P), Wendy Hull (Co-optee - Neighbourhood Watch) (P), Paul Bolton-Jones (Police Neighbourhood Manager) (A), Jenny Hodges (Equalities representative) (A).

Also present: Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership.

1. Welcome and introductions, apologies for absence.

Apologies were received from Councillor Clare Champion-Smith, Paul Bolton-Jones and Jenny Hodges.

The Chair announced that two new agenda items be added to this and subsequent NP meetings in respect of 'Police' to follow after public forum item and 'Governance Working Group' as part of the regular feedback from working groups item.

2. Minutes of the meeting of the Neighbourhood Partnership held on 28 September 2015

The Minutes of the meeting held on 28 September 2015 were confirmed as a correct record and signed by the Chair, subject to the following amendments –

- (a) Minute 5 - the word 'the' being removed from point five, second sentence;
- (b) Minute 6 (iv) – all wording to be replaced with 'The report was noted. In a brief discussion about the citywide meeting to be held in October 2015, it was noted that potential participants needed to register as soon as possible. There were eight optional topics (including the effects of the boundary review) of which participants needed to select three';
- (c) Minute 7 – remove 'had apparently not been made available to date' from second paragraph;
- (d) Minute 11(c) being amended to replace "referred to the Henleaze Road & Northumbria Drive parking issue" with "referred to the Henleaze Road, the section between the junction with Northumbria Drive that leads to Westbury Road and the Downs, parking issue".

Matter arising – Minute 10, resolution 3 action had been taken.

3. Declarations of interest

None declared.

4. Public forum

A statement from Gay Huggins in respect of the Working Group for Older People (WGOP) was received requesting that an extension for the time limit to spend the Grant money, be approved.

Arising from the statement and subsequent discussion the Neighbourhood Partnership agreed that –

- (a) Any unused part of the £3,000 granted, towards the cost of running outings for the over 60's, could be carried over from 31st March 2015 until 31st May 2016;
- (b) The WGOP produce its accounts for scrutiny at the next Neighbourhood Partnership meeting on 7 March, 2016.

5. Police

No business was reported however a member referred to recent reports of vandalism of two bus shelters and vehicles on Ladies Mile and other roads on the Downs.

6. Feedback from Working Groups

(ii) Transport

The report was noted. With regard to lack of stakeholder involvement regarding the Cribbs/Patchway New Neighbourhood (CPNN) Councillor Gollop said he would organise meaningful representation from NP's affected by the proposals.

Neighbourhood Committee Decision(s)

Resolved: That -

(a) an increase from £2,500 to £3,750 for this year's "Minor Signing & Lining" budget, to cover the installation of traffic bollards (in The Drive and Westbury Road), the expenditure of £10k for pavement works in Eastfield Road as a "minor works" project and £1k for the design and consultation for the possible relocation of the in-bound bus stop in North View, be approved;

(b) the Henleaze Parking Review, and the subsequent implementation of any revised parking arrangements, remains the NP's preferred minor traffic scheme choice for 2016/17.

(i) Environment report (including Tree report)

The report was noted.

Devonshire Road – funding for proposed installation of tree pits, as project was not being progressed, be re-allocated to the Wellbeing Fund;

Canford Park Fireworks – the event was well controlled;

Ebenezer Lane, strimming work - issues still unresolved.
Neighbourhood Coordinator to pursue with appropriate Council officers;

Trees report was noted.

Update -

(a) Inappropriate placing of public notices on young street trees now resolved;

(b) Two replacement trees for Stoke Bishop would be planted by March 2016 despite earlier misgivings.

(iv) Communication

The report was noted. Regarding the Mayor's visit there were still some points about the itinerary to sort out. Councillor Gollop had offered to help to plan the visit. Once the outstanding issues had been finalised details of the visit would be publicised.

(iii) Older people

The report was noted.

(v) Governance Working Group

As this was a new item there was no business to consider, a report would be brought to the 7 March, 2016 NP meeting.

7. Wellbeing

The Partnership received a report of the Neighbourhood Co-ordinator regarding the allocation and recommendations of the Wellbeing Panel. In addition the NP was informed that £4,080 funding initially allocated for Green Capital spending would be returned to the Wellbeing Fund.

A decision that was deferred at the last meeting regarding Westbury Baptist Pre-school was still outstanding, the Neighbourhood Co-ordinator agreed to chase up.

The Neighbourhood Committee Members present voted on the recommendations as set out in the report.

On being put to the vote it was unanimously –

Resolved - that the funding allocation as recommended by the Wellbeing Panel as set out below be approved -

Name	How much Requested	Discussion and Recommendation
NP3 transport WG and NP3 Tree Champion	£1,475	WITHDRAWN Recommendation: 0

Name	How much Requested	Discussion and Recommendation
Sneyd Park Residents Association	£150	Unanimously agreed Recommendation: <u>Fund fully</u>

8. Neighbourhood Co-ordinator's report

The Partnership considered a report of the Neighbourhood Co-ordinator updating on various issues and for decision.

The Neighbourhood Co-ordinator also clarified that £10k would need to be taken off the overall amount from the Devolved Section 106 monies to allow for the Stoke Lodge tree carving project.

The NP considered that the Joint Spatial Plan and Joint Transport Study should include CPNN issues.

Resolved – that:-

1. The brief updates from the last forums be noted and that the commencement time of Neighbourhood Forums be confirmed as 7 pm;
2. The brief update on the citywide NP conference be noted;
3. The update regarding the proposed changes to BCC grant funding be noted;
4. The meeting schedule and proposed dates be noted;
5. The updates on this NP's devolved budgets and the update on non-devolved S106 funding allocated to this NP area be noted including removal of £10k to allow for tree carving project at Stoke Lodge;
6. The update on the Joint Spatial Plan and Joint Transport Study and the consultation process relating to this subject be noted and that issues relating to CPNN be included;
7. The information regarding the Mayor's visit to the NP on 21st January 2016 be noted.

9. Neighbourhood Partnership Plan - update

The Neighbourhood Coordinator gave an update on the Neighbourhood Partnership Plan.

The generic nature of the Plan was noted and the Chair suggested that information concerning the NP3 area could be readily

transferred onto the Plan. Work on this had already been done in relation to Transport issues and had proved to be successful.

Regarding E11 the Friends of the Downs to be included on the invitation list and for E12 it be noted that the PROWG Committee had yet to decide on this issue.

10. Any other business

None reported.

(The meeting ended at 8.35 pm)

CHAIR